
TORONTO FIELD NATURALISTS
FINANCIAL STATEMENTS
JUNE 30, 2020

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Peter W. Hogg

Chartered Professional Accountant

INDEPENDENT PRACTITIONERS' REVIEW REPORT

To the Members,
Toronto Field Naturalists
TORONTO,
Ontario.

I have reviewed the accompanying financial statements of Toronto Field Naturalists, which comprise the statement of financial position as at June 30, 2020 and the statements of general fund operations, nature reserve and project fund, mailed newsletter fund and cash flows for the year then ended, as well as a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioners' Responsibility

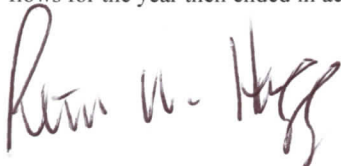
My responsibility is to express a conclusion on the accompanying financial statements based on my review. I conducted my review in accordance with Canadian generally accepted standards for review engagements, which require me to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, I do not express an audit opinion on these financial statements.

Conclusion

Based on my review, nothing has come to my attention causing me to believe that the financial statements do not present fairly, in all material respects, the financial position of Toronto Field Naturalists as at June 30, 2020, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.



PETER W. HOGG,
Chartered Professional Accountant.
Licensed Public Accountant

TORONTO, Canada,
September 13, 2020

TORONTO FIELD NATURALISTS

STATEMENT OF FINANCIAL POSITION

As at June 30,

2020

2019

ASSETS

Current

Cash - Operating fund	\$ 6,521	\$ 20,749
Guaranteed investment certificates	178,875	162,554
Accounts receivable	-	856
GST/HST receivable	5,652	2,858
Publication inventory (Note 2(e))	100	100
Photo library (Note 6)	10	10
Prepaid expenses	<u>2,064</u>	<u>1,809</u>
	<u>193,222</u>	<u>188,936</u>

Capital (Note 2(b))

Leaseholds (net of amortization of \$1,475)	1,362	1,816
Office equipment (net of amortization of \$283)	1,130	-
Nature reserve properties	<u>281,702</u>	<u>281,702</u>
	<u>284,194</u>	<u>283,518</u>
	<u>\$ 477,416</u>	<u>\$ 472,454</u>

LIABILITIES

Current

Accounts payable and accruals	\$ 3,579	\$ 2,044
Mailed newsletter accruals (Note 2(c))	6,972	8,418
Prepaid membership fees (Note 2(c))	<u>4,650</u>	<u>7,370</u>
	<u>15,201</u>	<u>17,832</u>

FUND BALANCES

Nature reserve and projects fund (Note 2(a))	\$ 462,215	\$ 454,622
Mailed newsletter fund (Note 2(a))	-	-
General fund (Note 2(a))	<u>-</u>	<u>-</u>
	<u>462,215</u>	<u>454,622</u>
	<u>\$ 477,416</u>	<u>\$ 472,454</u>

Approved by the Board:

Director

Director

TORONTO FIELD NATURALISTS
STATEMENT OF GENERAL FUND OPERATIONS

For the year ended June 30,	2020	2019
REVENUE		
Membership fees	\$ 20,930	\$ 20,735
Donations used	10,623	8,918
Interest	735	-
City of Toronto Grants	<u>-</u>	<u>284</u>
	<u>32,288</u>	<u>29,937</u>
EXPENSES		
Lecture series	3,970	5,309
Financial review fee	2,229	1,999
Administration and member services	2,052	1,401
Outings	1,387	1,464
Telephone and internet	864	1,440
Amortization	737	454
Office rent (Note 5)	<u>15,137</u>	<u>14,980</u>
	<u>26,376</u>	<u>27,047</u>
EXCESS OF REVENUE OVER EXPENSES	5,912	2,890
Transfer (to) Nature Reserve and Projects Fund	(5,912)	(2,890)
FUND BALANCE - BEGINNING OF YEAR	<u>-</u>	<u>-</u>
FUND BALANCE - END OF YEAR	<u><u>-</u></u>	<u><u>-</u></u>

TORONTO FIELD NATURALISTS

STATEMENT OF NATURE RESERVE AND PROJECTS FUND OPERATIONS

For the year ended June 30,

2020

2019

REVENUE

Investment income	\$ 3,875	\$ 1,951
Bequests	500	6,247
Donations	410	560
Rental income	<u>765</u>	<u>751</u>
	<u>5,550</u>	<u>9,509</u>

EXPENSES

Property taxes and maintenance	908	731
Promotional events and materials	538	321
Grants - Ontario Nature Youth Programs	<u>2,423</u>	<u>1,925</u>
	<u>3,869</u>	<u>2,977</u>

EXCESS OF REVENUE OVER EXPENSES

1,681 6,532

Transfer from Operating Fund

5,912 2,890

FUND BALANCE - BEGINNING OF YEAR

454,622 445,200

FUND BALANCE - END OF YEAR

462,215 454,622

TORONTO FIELD NATURALISTS

STATEMENT OF MAILED NEWSLETTER FUND OPERATIONS

For the year ended June 30,

2020

2019

REVENUE

Donations

\$ 1,481

\$ 5,401

Newsletter surcharge

6,190

3,825

7,671

9,226

EXPENSES

Mailing

1,391

1,877

Printing

6,280

7,349

7,671

9,226

EXCESS OF REVENUE OVER EXPENSES

-

-

FUND BALANCE - BEGINNING OF YEAR

-

-

FUND BALANCE - END OF YEAR

-

-

TORONTO FIELD NATURALISTS

STATEMENT OF CASH FLOWS

For the year ended June 30,

2020

2019

CASH PROVIDED BY (USED FOR):

OPERATING ACTIVITIES

Excess of revenue over expenses:

General fund operations	\$ 5,912	\$ 2,890
Nature reserve and projects fund operations	<u>1,681</u>	<u>6,532</u>
	7,593	9,422

Items not involving cash:

Amortization	<u>737</u>	<u>454</u>
	8,330	9,876

Changes in non-cash working capital balances

Accounts receivable	856	(856)
GST/HST receivable	(2,794)	(736)
Inventory	-	-
Prepaid expenses	(255)	1,827
Accounts payable and accruals	1,535	(66)
Mailed newsletters accruals	(1,446)	1,398
Prepaid membership fees	<u>(2,720)</u>	<u>(1,450)</u>
	<u>3,506</u>	<u>9,993</u>

INVESTING ACTIVITIES

Purchase of capital assets	<u>(1,413)</u>	<u>-</u>
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NET INCREASE IN CASH

2,093 9,993

CASH - BEGINNING OF YEAR

183,303 173,310

CASH - END OF YEAR

\$ 185,396 \$ 183,303

Comprised of:

Cash	6,521	20,749
Guaranteed Investment Certificates	<u>178,875</u>	<u>162,554</u>
	<u>\$ 185,396</u>	<u>\$ 183,303</u>

TORONTO FIELD NATURALISTS

NOTES TO FINANCIAL STATEMENTS

June 30, 2020

1. PURPOSE OF THE ORGANIZATION

The Toronto Field Naturalists (the organization) is a registered charity. The purpose of the organization is to stimulate public interest in natural history and to encourage the preservation of our natural heritage. For income tax purposes the organization qualifies as a not-for-profit organization which is exempt from income taxes under the Income Tax Act.

2. SIGNIFICANT ACCOUNTING POLICIES

The financial statements have been prepared by management in accordance with Canadian accounting standards for not-for-profit organizations, the more significant of which are outlined below.

(a) Fund Accounting

The organization follows the restricted fund method of accounting. Separate funds are maintained to account for and to report on the separate activities or objectives as determined by donors or by resolution of the Board. The organization currently operates a General Fund, a Nature Reserve and Projects Fund and a Mailed Newsletter Fund. The General Fund is for the unrestricted funds received and expended for the day-to-day operating transactions of the organization. This fund is set to zero at the beginning of each fiscal year with any excess or deficiency of income over expenses being transferred to or from the Nature Reserve and Projects Fund. The Nature Reserve and Projects Fund reflects the income and expenses relating to the nature reserves, special events or purchases outside normal operations, and grants to other organizations for purposes consistent with the organization's objectives. This is a restricted fund. The Mailed Newsletter Fund is for income and expenses specific to the paper newsletter, including donations to the fund. The Board reviews the balance in this fund annually before setting the newsletter surcharge for the next year. This is a restricted fund.

(b) Capital Assets

Nature reserve properties are stated at cost. No annual amortization has been taken on these properties. Leasehold improvements to the organization's Yonge Street office are amortized over the term of the office lease and office equipment is amortized over 5 years on a straight-line basis.

(c) Revenue Recognition

Membership fees, mailed newsletter surcharges and donations to the Mailed Newsletter Fund are recorded in revenue of the fiscal year to which they apply. Membership fees and mailed newsletter surcharges received in advance are included as deferred revenue. All other income is recorded when received.

Bequests are allocated to the Nature Reserve and Projects Fund. Donations not designated to another fund are allocated to the Operating Fund.

(d) Use of Estimates

The preparation of the financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. These estimates are based on management's best knowledge of the current events and actions that the organization may undertake in the future. Actual results could differ from those estimates.

TORONTO FIELD NATURALISTS

NOTES TO FINANCIAL STATEMENTS

June 30, 2020

(e) **Inventories**

Inventories are valued at the lower of cost and net realizable value.

(f) **Contributed Services**

The organization depends heavily on the use of volunteers to provide services. Contributed services are not recognized in the financial statements due to the difficulty in determining their fair value.

3. FINANCIAL INSTRUMENTS

The organization's financial instruments consist of cash, accounts receivable, investments, accounts payable and accrued liabilities. The organization has designated its cash as held for trading, which is measured at fair value. Accounts receivable is classified as loans and receivables and accounts payable and accrued liabilities are classified as other financial liabilities, both of which are measured at amortized cost. Unless otherwise noted, the organization is not exposed to significant credit or currency risk arising from these or other financial instruments.

Fair Values

The carrying values of cash, accounts receivable and accounts payable and accrued liabilities approximate their fair value due to the relatively short periods to maturity of the instruments.

Credit Risk

Credit risk arises from the potential that one party to a financial instrument will fail to discharge an obligation and cause the other party to incur a financial loss. The maximum credit exposure to the organization is represented by the fair value of the amounts receivable as presented in the statement of financial position.

4. CAPITAL MANAGEMENT

The organization's capital consists of cash and unrestricted net assets. The organization's capital structure is intended to meet or exceed internally set capital targets while addressing the need to meet a demand for cash or fund its obligations as they come due. It monitors its capital by preparing annual budgets and monitoring actual results at regularly held Board meetings and is not subject to any externally imposed capital requirements.

5. COMMITMENTS

The organization entered into a lease agreement for office space on November 1, 2017. Annual rent for the office space is approximately \$14,967. The lease will expire on April 30, 2023.

6. PHOTO LIBRARY

The Photo Library consists of an estimated thirteen thousand 35-mm colour slides, focussing on Toronto valleys, watercourses, shorelines, plants and animals and on the organization's properties and activities. The collection began in the early 1970s.